

Southwestern Fair Commission, Inc.  
Special Meeting Minutes  
February 9, 2021  
Draft

The Meeting of the Board of Directors/Members of the Southwestern Fair Commission, Inc., a nonprofit corporation, was duly called and held as an internet conference at Zoom.us on Tuesday, February 9, 2021.

**Directors Present:** Garrett Ham, President; Judy Patrick, Secretary; Mark Cowley, Treasurer; Marvin Selke, Director; Alan Levin, Director; Jim Murphy, Director and Ronald Allen, Director.

**Staff Present:** Jon Baker, Executive Director; Julia Heavner, Administrative Assistant; Bryon Lopez, CFO and Launa Rabago, Marketing.

**Others in Attendance:** Florina Lopez, Pima County Attractions and Tourism and Joshua Moore, Pima County 4-H Agent.

- a. **Call to Order:** Garrett Ham called the meeting to order at 10:31 a.m.
  - b. **Roll Call:** All present
  - c. **Call to the Public:** None
1. **STAFF REPORTS:**
    - a. None.
  2. **CONSENT AGENDA:**
    - a. **Discussion/action regarding minutes of the 1/28/2021 annual board meeting.**

Ron Allen made a motion to approve the Consent Agenda. Jim Murphy seconded the motion. The motion carried.
  3. **OLD BUSINESS:**
    - a. **Discussion/action regarding future fair dates and times.**

Marvin Selke moved that, due to the Covid-19 pandemic, the Pima County Fair, April 15-25, 2021 be postponed until the fall. Mark Cowley seconded the motion. The motion carried.

Jim Murphy made the motion to move next year's Pima County Fair dates to April 21 - May 1, 2022. Mark Cowley seconded the motion. The motion carried.
  4. **NEW BUSINESS:**
    - a. **Discussion/action regarding updating authorized signers for our BBVA accounts.** Garrett Ham mentioned that, as President, he normally would be added as an authorized signer for the BBVA accounts. He also stated that typically Marvin Selke would be removed as a signer, but he would like to keep Marvin on as a backup signer. Mark Cowley moved to add Garrett Ham and keep Marvin Selke as additional authorized BBVA account signers. Ron Allen seconded the motion. The motion carried.
  5. **CLOSING MATTERS:**
    - a. **Announcements:** Garrett Ham mentioned he met with Jon Baker, Bryon Lopez and Julia Heavner. He has asked that Jon and Julia update the Board monthly on upcoming events and the outcome of the event(s). He also stated that Byron will continue updating the Board with his weekly financial forecast, as it has been very helpful.

**b. Adjournment:**

Jim Murphy moved to adjourn the meeting at 10:52 a.m. Mark Cowley seconded the motion. The motion carried. A meeting of the Pima County Fair Commission was not conducted.

Respectfully Submitted,

Judy Patrick  
SWFC Secretary