

Southwestern Fair Commission, Inc.
Annual Meeting Minutes
January 28, 2021

The Meeting of the Board of Directors/Members of the Southwestern Fair Commission, Inc., a nonprofit corporation, was duly called and held as an internet conference at Zoom.us on Thursday, January 28, 2021.

Directors Present: Marvin Selke, President; Judy Patrick, Secretary; Mark Cowley, Treasurer; Garrett Ham, Director; Alan Levin, Director; Jim Murphy, Director and Ronald Allen, Director.

Staff Present: Jon Baker, Executive Director; Julia Heavner, Administrative Assistant; Bryon Lopez, CFO and Launa Rabago, Marketing.

Others in Attendance: Florina Lopez, Pima County Attractions and Tourism; Joshua Moore, Pima County 4-H Agent; Kalee Hunter, Pima County 4-H Assistant Agent and Jay Wells, Wells Concessions.

- a. **Call to Order:** Marvin Selke called the meeting to order at 9:48 a.m.
- b. **Roll Call:** All present
- c. **Call to the Public:** None

2. Staff Reports:

a. Executive Director

i. Interim Events

Jon Baker briefed the Board on events that have been canceled for the months of December and January. He did state that the County approved the La Mesa RV Show and the 4-week Coachella Horse shows for the month of February. He mentioned the RV park has played an essential role in revenue for the fairgrounds while social distancing RV's.

ii. Leased Properties

Jon Baker mentioned that both lease properties, Tucson Speedway and the SIR Dragstrip have received approval from the County to have events but no spectators at this time. There is some concern from both properties since a majority of their revenue relies on spectators. Jon also mentioned that he met with the Sheriff's department on the possibilities of renting the Old West building. They would like to set up a substation and pursue a 1-year agreement and thereafter go onto a month-to-month agreement.

iii. Cell Tower

Jon Baker mentioned that the AT&T Cell tower is in the works and will be built next to the Verizon Cell Tower. He needs to review the agreement between AT&T, SWFC and the County. Once it is signed, the construction of the tower will begin.

b. **C.F.O**

i. Financial Report

Bryon went over the Financial report as of December 31, 2020. He stated that revenue has been suppressed due to COVID-19 and the cancellation of events. He went over the Balance sheet, focusing on fixed assets and accounts payables. He mentioned that the payables side is under control and has not been an issue for the company, like many companies who have a loss of revenue.

3. Consent Agenda:

a. Review, discussion, and possible action on minutes of the 10/22/2020 Board meeting.

Judy Patrick made a motion to approve the Consent Agenda. Jim Murphy seconded the motion. The motion carried.

4. Old Business:

a. Review, discussion, and possible action regarding future fair dates and times.

Jon Baker stated that there is a lot of speculation that the Fair will cancel or postpone. He stated that it is a challenge at this time to have an event like the Fair when the County is not approving events with spectators. He stated that Pima County has been the strictest County according to other Fair Directors he has spoken to. He mentioned the possibility of looking into modifying the Fair. He stated that he does not have a recommendation to cancel, postpone or move ahead at this time but mentioned that staff and he came up with some new information and need time to process it. Marvin Selke agreed with Jon that a special meeting should take place to make the right recommendations for the upcoming Fair and its dates.

5. New Business:

a. Review, discussion and possible action regarding performance and wage review of the Executive Director. Marvin Selke mentioned that he had not written a personal evaluation for Jon Baker and Jon had not written any personal evaluations for staff like he has in the past. Marvin stated that job descriptions have changed so drastically that it is impossible to do an evaluation at this time. He also mentioned that Jon did not get a raise and Jon did not give raises to his staff. Jon Baker stated everyone is committed to the company and aware that no wage adjustments will be given at this time.

b. Review, discussion, and possible action regarding the Houghton Road Project.

Jon Baker went over the construction on Houghton Rd and is hoping by April's Fair in 2022 the project will be done. He stated that the County is going to widen Houghton Rd. Unfortunately, this possesses some complications due to the locations of the new flood channels. The flood channels will go through the SIR Dragstrip and Tucson Speedway lease properties. This will impact the Dragstrip as the County has stated they do not have enough funds to add culverts to the flood channels. Their recommendation is that the Dragstrip let their lease agreement expire with Southwestern Fair Commission and Pima County, which is due to expire in 2023.

6. Annual Agenda:

a. Review, discussion, and possible action on electing new officers of the Southwestern Fair Commission, Inc. Marvin Selke mentioned that he felt it was time to step aside as president. He stated that he has enjoyed working with the Board, Staff and Jon Baker. Marvin mentioned nominating Garrett Ham as president. He stated that Garrett was just finishing up his two yr. term as president of the Arizona National and has a lot of experience. Marvin Selke nominated Garrett Ham to be the President of the Southwestern Fair Commission. Garrett Ham nominated Judy

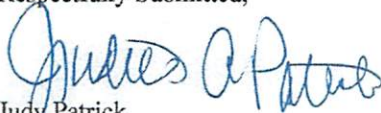
Patrick to be Secretary of Southwestern Fair Commission. Judy Patrick nominated Mark Cowley to be Treasurer of the Southwestern Fair Commission. All were elected by unanimous vote.

7. Closing Matters:

a. Announcements: Garrett Ham thanked everyone and stated he enjoys serving on the Board and hopes to do just as good a job as Marvin. He and other Board members thanked Marvin for all he has done on the Board and with the Fair. Jon Baker agreed with Garrett and stated that he could not have imagined working with a better Board.

b. Adjournment: Mark Cowley made a motion to adjourn the meeting at 11:31 a.m. Ron Allen seconded the motion. The motion carried. A meeting of the Pima County Fair Commission was conducted following the SWFC meeting.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Judy Patrick". The signature is written in a cursive style with a large initial "J".

Judy Patrick
SWFC Secretary