

Southwestern Fair Commission, Inc.  
Special Meeting Minutes  
March 20, 2020

The Meeting of the Board of Directors of the Southwestern Fair Commission, Inc., a nonprofit corporation, was duly called and held at the Pima County Fairground's La Cantina Meeting Room on Friday, March 20, 2020.

**1. Opening Matters**

**Directors Present:** Marvin Selke, President; Judy Patrick, Secretary; Mark Cowley, Treasurer; Jim Murphy, Director; Alan Levin, Director; Ron Allen, Director and Garrett Ham, Director.

**Staff Present:** Jon Baker, Executive Director; Bryon Lopez, CFO; Bert Rodriguez, Maintenance; Phyllis Ellis, Concessions and Launa Rabago, Marketing.

- a. **Call to Order:** Marvin Selke called the meeting to order at 2:09 p.m.
- b. **Roll Call:** All Present  
Directors Ron Allen, Jim Murphy and Alan Levin were present on a telephone conference call.

**2. Staff Reports:**

- a. None

**3. Consent Agenda:**

- a. None

**4. Old Business:**

**b. Review discussion and possible action on planning the annual Pima County Fair, including the short and long term financial, legal and operating matters. This agenda item relates to legal advice, contracts and/or lease of real property, and may be discussed in executive session pursuant to A.R.S. sec. 38-431.03 (A) (3), (4) and/or 7.**

Marvin Selke stated there would be only one topic during the meeting and, due to some Board members present thru a phone conference call, there could be no Executive Session.

Judy Patrick made the motion to cancel the Pima County Fair, April 16 – 26, 2020 due to efforts to mitigate the spread of COVID-19 virus and recommendations of the CDC, Governor, Arizona Dept. of Health, Tucson Mayor and the Board of Supervisor's Proclamation. The motion was seconded by Garrett Ham.

There was discussion by Commissioners regarding the memo from Jon Baker, Executive Director of the SWFC, the fact that our traffic control permit was denied and the guidelines set out by the various government entities over this virus which makes it impossible for us to even continue to plan for a Fair, let alone conduct one.

The motion to cancel the Fair was passed by a unanimous vote.

**5. New Business:**

a. None.

**6. Closing Matters:**

a. **Announcements:** None.

b. **Adjournment:** Judy Patrick made a motion to adjourn the meeting at 2:20 p.m. Jim Murphy seconded the motion. The motion carried.

Respectfully Submitted,



Judy Patrick  
SWFC Secretary

**Attachments:**

Board of Supervisor's Proclamation  
Memo to Directors from Executive Director